

**Minutes of Pocklington & District U3A
Committee Meeting**

**Tuesday 15 August 2023, 9.00 a.m.
Pocklington Scout Hut, Burnby Lane**

Present: Neil Barrett (Chair)

John Senior (Vice-Chair)
David Hebden (Treasurer)
Christina Burn (from 9.40)
Simon Eccleston
Gerry Hutchinson
Jean Kay
Pauline Slater
Les Smith
Margaret Stubbs
Ralph Vokes (Membership Secretary)
Rosemary Waugh (Secretary)

1. Welcome and Apologies for absence
 1. Apologies had been received from CB, LSt, ML and JC
2. Approval of Notes of July 2023 meeting
 1. Proposed by PS, seconded by RV
3. Matters arising from Minutes of previous meeting
 1. RV offered to take charge of the box of archive material , to scan documents of lasting interest and make them available for an e-archive.
 2. The series of problems with the website seem to have been resolved, and CS is now happy with the situation.
4. Chair's report (NB)
 1. Pockdown feedback.
 1. The event was felt to have been a success; the gazebo was ideal for the purpose, the level of interest and atmosphere were very positive.
 2. JS was thanked for his investigation of the Driffield equipment store, and for some very useful loans including the 'chocolate spinner'. He reported that there is a wealth of equipment available from this source, all new and in good condition, including such items as AV equipment which might be of general use to groups.
 3. It was agreed that for future event we should have a stock of information leaflets, perhaps A5 sized, for distribution. JS has an electronic version which could potentially be printed through TAT.
 4. It was felt that a complete listing of groups would also be useful for handing out. This would be likely to be more prone to rapid change, so could be printed more cheaply as a separate A5 sheet.

2. Burnby Hall meeting
 1. The meeting had been well-attended and a proposal was made that the Town Council put together a business plan to discuss taking over the running.
 2. MS made the suggestion that the u3a should consider hiring a room within the Hall, which could be used as a store for materials/equipment, or for Group meetings (such as language conversation groups) and media presentations etc. The point of consequent loss of revenue for currently used locations was raised. It was agreed that NB would investigate the theoretical possibility and costs of hiring a room, and report back.

5. Group activity (JS)
 1. Licences and Insurance. Concern had been expressed that no licence or insurance fees for various activities had been paid for recently. DH gave a rundown of the various licences held, some of which are covered by 'umbrella' TAT policies. The copyright licence is paid for each August and all other activities are covered, either by u3a or by the site insurance or both. It was agreed that a simple statement saying activities are covered by insurance is all that is needed on the website, rather than the full policy details.
 2. VH has resigned from the committee, as she felt it was not after all for her. RW has sent a message thanking her for her contribution. Her role as Group Co-Ordinator for the Arts and Creative Groups will be taken on by MS.
 3. The Archaeology Group is definitely folding despite all efforts.

6. Treasurer's update (DH)
 1. Main a/c current balance £ 1762.28
 Subscription a/c £ 8121.35
 Cash held £ 245.49
 Total funds £10129.12
 2. The subscription to TAT will be around £2500
 3. Payment has been made to GT Graphics for the latest batch of Handbooks
 4. ERYC have so far only invoiced up to the April Drop-in, so we shall currently owe them about £233. There are no other outstanding payments expected.

7. Membership Secretary's update (RV/CB)
 1. There are currently 707 members on roll, including 11 who joined at the last Drop-In.
 2. A New Members' Meeting has been held, and another is planned for October. The structure and frequency of these meetings might be reviewed.
 3. The process of notification of members' deaths was discussed. ML had an extensive social network and a standard message for notification – is this the right way to continue? Should Group Leaders only be notified? RV will discuss with ML and the best way to proceed will be agreed. Sadly but inevitably, such events are not unusual, and it would be invidious to try to acknowledge them all; this could also incur the risk of offending.

8. Secretary's report (RW)
 1. RW asked for more information about the 'West Green Outdoors Day' so that it can be publicised to members. The suggestion, from MS, is that we celebrate the proposed TAT national celebration week by meeting on West

Green and holding a variety of activities and games. The gazebo can be used, and also perhaps some equipment borrowed from the Driffield resource. If the day is fine, the morning could be extended into a picnic. The idea will be to draw attention to our existence and our activities – a PR exercise. MS offered to ask the Council about necessary permissions, (and has since done this and received approval.)

9. AOB

1. The proposed blog is 'almost live' – NB has forwarded the link to committee members, but not yet highlighted all the key words which will provide internet search links. The idea is to give a brief account from an individual group each time, and also mention other items of general interest within the same field RW will introduce it in the next newsletter.
2. Brian Snelson has forwarded an announcement of TAT Zoom training sessions for officers: RV and CB would like to attend the Membership Secretary session: the Group Co-ordinator session might be helpful to all. RW will forward the email with details.
3. As JS's agreed temporary tenure of the Vice-Chair role is now up, an appeal was made for a new Vice-Chair. PS agreed to take on the role, and was thanked for this.

10. No further business being raised, the meeting closed at 10.08.

Date of next meeting Tuesday, 19 September 2023, 10.00 a.m, at the Scout Hut, Burnby Lane.