

**Pocklington & District U3A
Committee Meeting**

**Tuesday 18 June, 10.00 a.m.
Pocklington Rugby Club, Burnby Lane**

Present: Les Smith (Chair)
Simon Eggleston (Vice Chair)
Neil Barrett
Christina Burn (Membership)
David Hebden (Treasurer)
Jean Kay
John Senior (President)
Pauline Slater
Margaret Stubbs
Ralph Voke (New Members)
Rosemary Waugh (Secretary)

1. Introduction/Welcome and Apologies for absence (LS)
Apologies had been received from RK
2. Minutes of previous meeting
Proposed by DH, seconded PS. MS was thanked for taking these in the absence of RW.
3. Matters arising from previous meeting (LS)
CB assured the meeting that all the records were maintained and up to date.
4. Chairman's Report (LS)
 1. AGM. The AGM was considered to have passed off satisfactorily; RW confirmed that the minutes are nearly complete and will be circulated soon.
 2. Pockdown. This is scheduled for July 27. The u3a will have a stall at the event again, and arrangements will be discussed in full at the next Committee meeting. JS undertook to book and fetch tables, chairs etc. from the central store at Drifffield, as last year. NB has the gazebo. JS also undertook to design an A5 handout, giving information and contact details.
 3. GDPR. It was proposed that the current GDPR policy, which seems to cover our needs satisfactorily, be reapproved, subject to review in 2026 (Proposed RW, seconded SE). It was further agreed that we would continue not to enter direct contact details for Group Leaders on the website, but would continue to put them in the Handbook as about 10% of members do not use email.
 4. LS has set up a WhatsApp group for the Committee, to improve communication.
 5. Pocklington Market has a regular placement for a charity stall, available for £17.50 a day. It was agreed that this could prove a useful consciousness-raising exercise and that we would go ahead with booking a day. (Proposed DH, seconded NB)

5. Group Activity (LS)

1. LS is continuing to take responsibility for Groups pro tem, as the questionnaire responses come in.
2. Feedback from the GL questionnaire is often unsatisfactory, and gives only partial responses. Many memberships fluctuate in numbers. Routine for checking memberships varies wildly between groups. It was agreed that this should be followed up, pointing out that it was important to check membership because of insurance issues.
3. Group Leaders need to report on what u3a equipment they hold, and an up-to-date HS policy needs to be in place – DH undertook to investigate this.
4. It is felt that better communication could be established between the Committee, the Co-ordinators, and the Group Leaders. This could perhaps be aided by making the GL meeting an informal social occasion which they will want to attend – perhaps at the Rugby Club, or a less formal venue?

6. Treasurer's update (DH)

1. Treasurer's report. The current figures are

| | |
|--------------|---------------|
| Main Account | £5559.08 |
| Subs Account | 1645.78 |
| Cash | <u>174.90</u> |
| | £7379.76 |

2. Request from Quilting Group. A detailed request for tables and extension cables had been submitted by Sally Woods, which was agreed. The question of mats to reduce trip hazard was discussed at some length. It was further agreed that other GLs who use electrical appliances should be asked about the need for these. All equipment should be PAT tested, which can be done at the Repair Café – GLs should also be reminded of this.
3. The bank account signatories need to be changed;
CB will replace ML
SE “ “ JS

7. Membership Secretary's update (CB/RV)

1. Membership update. There are currently 655 members on roll, and 106 who have not made any contact. A letter has been drafted to be sent to all defaulters, asking them to renew if they intend to continue attending Group meetings.. Three steps were agreed:
 1. Sending this letter to all who have not renewed.
 2. Establishing that GLs must check all membership cards of those attending, at the first meeting in May.
 3. LS will ring the three Group Leaders who have not renewed.
2. New Members' Meeting. Due to the timing of the General Election, the next New Members' meeting will be in August.

8. Secretary's update (RAW)

1. MW Event. There is to be a Health Day at Market Weighton Community Hall on October 19th, and u3a have been invited to have a table there. It was agreed that this would be a worthwhile event to be part of.
2. Gardening link. A communication received asking for a website link to an article had been received. On consideration, this was found to be a commercial undertaking, and so will not be taken further.

9. AOB

1. (GH) It is within the constitution for u3a branches to raise funds for 'outside' charities, as long as the money is kept completely separate from u3a funds.
2. (MS) Could the Petanque group purchase some sets of boules for their use? This was unanimously agreed; Hedi will be asked to submit a formal request, which can be ratified at the next Committee meeting.
3. (MS) Should we have another Outdoors Day? This was agreed to be a good idea – possibly in August, as an alternative venue to the Drop-in that month?

10. Date of next meeting, Tuesday 16 July , 10.00 a.m., at Pocklington Rugby Club, Burnby Lane