

POCKLINGTON & DISTRICT U3A

SUMMARY OF MINUTES OF COMMITTEE MEETING

Tuesday 7th April at 10.15 a.m.

1. **Apologies** – apologies for absence had been received from the Secretary.
2. **Minutes of the Previous Meeting held on the 3rd March 2015**

It was noted that Brian James had been omitted from the “Present” list. Pauline apologized on behalf of the Secretary. The Minutes of the meeting were then approved as a correct record of the meeting, proposer Brian James, seconder Terry Rogers.
3. **Treasurers Report**

The Treasurer reported that the accounts stood at £11646.20 of which £668 was held in Group funds. Subs received as at the 31st March stood at £5316, not included in the £11k+ noted above. Gift Aid totaling £525 had been received.
4. **Vice Chairmans Report**
 - 4.1 New iPad – the Vice Chair confirmed that B. Snelson would be purchasing one shortly for use at the forthcoming iPad workshops.
 - 4.2 Astronomy Group – An email had been sent to the Group Leader requesting a list of all members of the group. Nothing heard to date.
 - 4.3 An induction course for two new Group Leaders, Ukelele and Current Affairs is to take place on Wednesday 8th April.
5. **Secretary’s Report**

Nominations had been received for the Committee for 2015-16 as follows:-
Chair - Pauline Carter; Secretary - Janet Styles; Treasurer - Paul Giles
Committee Members: David Bragg; Frank Challoner; Ian Snape; Kay Stephenson;
Brian James continues into his 2nd year as a Committee Member

There were no nomination for Vice Chair and there would be no requirement for an election as the number of nominations did not exceed the places available.

In addition to the above, Eileen Ducker was willing to be co-opted to the Committee if, at the first meeting of the new Committee it is felt there is a requirement for additional person power. After the meeting, Ian Smith confirmed that he would also be happy to be co-opted onto the Committee.

Tenth Anniversary – the celebratory drop in on the 2nd April was very well attended with 259 people compared with the usual attendance of around 130-150.

Renewals - At the 5th April, renewals stood at 604 out of 792 registered members at 1st February 2015 and it appeared a number of group leaders had yet to renew - the Secretary to look at. The meeting had a brief discussion on why people did not renew, with various reasons put forward, e.g. people moving into the area join and then a year on have found other activities.
6. **Forward Planning**

Ian reported that not much progress had been made but that individual research was continuing.
7. **Paid Tutors**

Notes had been circulated of a meeting held with Pauline, Ian and the four Group Leaders earlier in the month, which had been very useful. The conclusion had been reached that the three tutors were in fact providing a service to our U3A members that no U3A member was capable of providing and that they are self employed. All three tutors had their own Public Liability Insurance, copies of which are obtained on an annual basis and retained by the Secretary. The question was asked on what would happen were a group to let non U3A members join and the Vice Chair was adamant that the group would not be allowed to continue under the U3A umbrella.

Any U3A members joining from another U3A would have to join Pocklington U3A first. To ensure that the groups continued to operate within the strict rules in place, it was noted that committee members were in three of the groups concerned and therefore could make sure that the rules were adhered to. A new insert for the Group Leaders Handbook was to be put together, a copy of which would be given to all the Tutors. The meeting voted unanimously to approve the continuing use of Paid Tutors but at the same time agreed that this practice should not be allowed for any new group without prior permission and scrutiny of the Committee.

8. Committee – 2015-16

The Chairman suggested that, before the next meeting of the new Committee, thought be given to how the Committee will run without a Vice Chairman. One suggestion was for one member of the committee to be responsible for all the groups and that, possibly, going forward the position of Vice Chair would be defunct. It was felt that the lack of anyone coming forward was due to that person having to hold office for 3 years. Again something to be considered when the Constitution was looked at. The Vice Chair stated that along with responsibility for groups there was also production of the Information Booklet, the Group Leaders Get Together and the GL's Handbook.

9. Annual General Meeting – 23rd April 2015

The Chairman ran through the format for the AGM. The Camera Club were providing the stands for the photos to be on display in the foyer. There would be a table for any renewals and Terry offered to run this. All attending had to show their membership cards. Once the business was concluded there would be coffee etc. followed by talks by both the Woodland Trust and the RSPB.

This year Terry Rogers is working alongside Brian Snelson as Examiner of the Accounts with the intention being that Terry would take over the position the following year. Discussion took place as to whether there should be two examiners appointed every year but the general feeling was that one was sufficient. Terry confirmed that he was happy to undertake the Examiner role next year. The Treasurer confirmed that the accounts would not exceed a turnover of £25000, this being the point at which an external examiner would have to be appointed.

10. Patchwork Quilt

The meeting agreed that raffle tickets could be sold with the prize being a Patchwork Quilt made by members of the Pocklington U3A. Proceeds would go to the RNLI.

11. Members withholding email addresses as they cannot print messages

There appeared to be a number of U3A members withholding their email addresses for the reason above and people also didn't give their email address for fear of it being given out without their approval. It was agreed that this could be raised at the next drop, stressing the confidentiality aspect and that members did not have to print out emails, merely to read them. It was accepted that some members would not be able to open emails with attachments, such as the AGM notice.

12 Any Other Business

12.1 The Chairman personally thanked everyone for all their hard work in helping to make the Anniversary Drop-in so successful. She then went on to thank the retiring Committee Members, Bev, Inger, David and Terry for all their help and support during the past year and for their input into the running of the Committee over the past years.

12.2 *Renewals* – the Meet & Greet Team would process any renewals going forward.

12.3 *New Members Meeting* – arranged for Wednesday 15th April at the Catholic Church to commence at 10.00. Steve, Bev and Freda to attend.

12.4 *Advance Motorist Speaker* – Freda to find out more about what they propose and what is involved and report back to the Committee.

12.5 Frank to liaise with Terry early June to check whether all his members have renewed.

12.5 *Future Note* – given the success of the Bucks Fizz at the anniversary drop in Bev suggested it be considered for the Christmas drop in instead of sherry and wine.

There being no further business the meeting closed at 11.45 am