HOW TO RENEW YOUR MEMBERSHIP ONLINE THROUGH OUR WEBSITE

Enter the website (www.u3apocklington.org.uk) and click on the RESOURCES tab. Click on the Renewal Form, then click on the link at the top. This takes you to our Beacon membership site. *If you have not registered for a membership account, follow the red arrow below and the second stage will appear.*

| Pocklington & District u3a Members Portal | | | | |
|--|------------------------------|--|--|--|
| Please identify yourself | | | | |
| E-mail | | | | |
| Password | ۲ | | | |
| Confirm Identity Forgotten Password If you have not created a password for your membership account, use the Register link below to set one up. Register for a membership account If the Membership Secretary has updated your e-mail address use Verify e-mail (you will also need to set your password) | | | | |
| Register for a membership account and password | | | | |
| Membership num | All fields must be completed | | | |
| Forename | | | | |
| Surname | | | | |
| Postcode | | | | |
| E-mail | | | | |
| | Confirm Identity | | | |

Enter the details requested above and confirm your identity.

For future online renewals, once you have created your account, you will enter the portal using your email and chosen password.

Renewal is handled through PayPal using your debit/credit card or through a PayPal account if you have one.

| Payment |
|---|
| Your membership class is Individual |
| Renewal fee is £ |
| Amount to pay: £ |
| Press the button below to proceed to PayPal to make payment You may pay by credit or debit card or use a PayPal account |
| Make Payment |
| After payment, you should receive an e-mail from PayPal as a receipt and an e-mail from and a should be used to confirm renewal |

Press the **Make Payment** button to proceed to PayPal. The correct fee will be visible on your screen, currently £12. Confirm by pressing **Continue to PayPal to complete payment**.



At this point you have 2 payment options:

- Debit or Credit card
- PayPal

You may have a PayPal account which you can use for this purpose; otherwise, there is no need to create one.

| P | A |
|-------------------------|--|
| Log i Enter your ema | n to PayPal iil address to get started. |
| Email address or com | 4 |
| Forgotten your email | address? |
| | Next |

Paying with your Debit/Credit Card

We recommend that you proceed as a Guest with your debit/credit card.

| Check out as a guest | |
|---|--|
| Enjoy the ease and security of PayPal even if you don't have an account. Enter your email address to get started. | |
| Enter email address .com | |
| Continue to Payment | |

Enter your email address press Continue to Payment.

Enter the details of your payment card and your contact details.

| PayPal | `ູລູ :6.50 GBP ∨ | | | |
|--|------------------|--|--|--|
| Pay with debit or credit card Your financial details won't be shared with the seller. | | | | |
| Country/region United Kingdom | ~ | | | |
| Email address | 0 | | | |
| Phone type V P | hone number | | | |
| Billing details | | | | |
| 🐌 🔶 VIS., | | | | |
| Card number | | | | |
| Expiry date | Security code | | | |
| First name | Last name | | | |

Add debit or credit card, before pressing Complete Purchase.

| æ | | |
|------------------------|-------------------|--|
| Pay with | | |
| | | |
| + Add debit or cro | edic caro | |
| | Complete Purchase | |
| Cancel and return to (| | |

Confirmation of Payment

| PayPal |
|---|
| You paid £ |
| to UthreeA Merchant's Test Store |
| |
| Paid with: |
| L É |
| This transaction will appear on your statement as PAYPAL *UTHREEAMERC |
| Purchase details: |
| Receipt number: |
| We'll send confirmation to: |
| Seller details: |
| UthreeA Merchant's Test Store |
| |
| Return to Seller |

Press **Return to Seller** to return to the Members Portal screen, which will show your updated 'membership continues to' + year. PayPal will email your confirmation.