

**. Pocklington & District U3A  
Minutes of Committee Meeting**

**Tuesday 20 August 2024 , 10.00 a.m. at Pocklington Rugby Club, Burnby Lane**

Present: Les Smith (Chair)  
Simon Eggleston (Vice Chair)  
Neil Barrett  
Christina Burns (Membership Secretary)  
David Hebden (Treasurer)  
Gerry Hutchinson  
Rosemarie Kennedy  
Jean Key  
Mike May  
John Senior  
Pauline Slater  
Margaret Stubbs  
Rosemary Waugh (Secretary)

In attendance for item 4.1: Polly Fothergill.

1. Introduction/Welcome and Apologies for absence (LS)
  1. Apologies had been received from RV
  2. Polly Fothergill was welcomed to the meeting, for discussion of item 4.1.
2. Approval of Minutes of July meeting
  1. Proposed PS, seconded RK
3. Matters arising from Notes of previous meeting (LS)
  1. Presence at a stall in Pocklington Market will be deferred until spring, as there is currently no availability.
  2. All who had been present and contributed to Pockdown were thanked for their efforts; it was agreed to have been a good useful afternoon.
4. Chair's report (LS)
  1. Christmas Event. Polly explained the idea of the Christmas Performance event, which the various music and reading groups could contribute to. It was agreed that
    1. It is something we want to take part in.
    2. The Methodist Church will be booked for it, probably for the afternoon of Monday December 2<sup>nd</sup>.
    3. We will look at the possibility of providing Christmas refreshments, such as mince pies.
    4. There will be some community singing items.
    5. Leaders of all the groups involved will need to be contacted and coordinated so that there is no duplication of items, and so that music can be arranged in the same key.
    6. Possibly we could stage a similar event for all the 'visual arts' groups in the Spring. Staging the event at a Drop-in is slightly problematic, as the January meeting would be on the 2<sup>nd</sup> – too soon after Christmas?

- and the February one marks the start of Renewals season. Further discussion of this was postponed at the present meeting.

2. ACCORD. The purpose of ACCORD was briefly explained to new members. LS confirmed that he would attend the October meeting as the P&D representative. RW will remind members of the arrangements in the next Newsletter.
3. Group Coordination  
As it is time for the next review of Groups, the format of the questionnaire to be sent out was considered. This gave rise to considerable discussion over how much information should be asked for. A point of controversy was whether leaders should be asked for a list of members' names, and it was agreed by a majority that they should.  
It was emphasised that it should be made clear that 'nil returns' are required for our records, and that contingency plans should be in place within each group. However, above all it's necessary to keep the goodwill of our Group Leaders.  
It was further noted that Pub Lunch 1 and Wildlife Gardening are both in leadership crises; it is hoped that the membership can be encouraged to resolve the problem.
4. Group enquiries and WDY. The problem is finally sorted, since August 8<sup>th</sup>, for an installation fee of £120 and a monthly contract of £12.

5. Group activity (SE)

1. GL attendance at Drop-ins. It was agreed that Group Leaders would be asked in the next communication to them, whether they might be able to attend Drop-ins more often, to help with enquiries.

6. Treasurer's update (DH)

1. Treasurer's Report

1. Current balances are:	Current account	£ 5386.02
	Subs account	2041.38
	Cash	<u>174.90</u>
	Total	<u>£ 7602.30</u>

There are no major outstanding items or bills. It is not known whether the Embroidery Group have yet purchased their tables – no invoice has been submitted.

2. Licences and Copyright issues. The TAT documents previously circulated were discussed. It was noted that the TAT licence covers the Film Group, and that individual venues cover PRS issues. It was felt that Groups are aware of their obligations, as specified in the GL Handbook.  
For the Christmas Event, we must make sure that there is no possibility of social media coverage.
3. Risk Assessment. It was agreed that we should have a general Risk Assessment Policy – LS and DH will consider the TAT Guidance and edit a P&D policy from it. It was further agreed that we should not have to ask each GL to complete an individual activity-based cover sheet.

7. Membership Secretary's update (CB)

1. There are currently 689 members on roll, and three are 'in the pipeline' awaiting the return of RV.

8. Secretary's Report (RW)

1. Bookings for Burnby Hall. As no reply has been received to three emails to Pocklington Council, MS agreed to pursue with them in person the matter of
  1. Whether current bookings will still stand
  2. How to make future bookings for next year.
2. Computer use. Many members have expressed lack of confidence in using their e-mail and computers, and the suggestion was made that a session could be offered, similar to the CPR courses, which could give help and confidence – and maybe help to reduce our postage bills. NB agreed that he could run such a session. RW will put the idea out in the next newsletter and see if there's a demand.
3. Prison visiting. An email had been received, seeking volunteers in the sector; after a brief discussion this was agreed to be an area not suitable for inviting u3a membership to be involved with.

9. AOB

1. Washer-up communication. JK confirmed that there is not a problem if any of the regular team cannot attend; everyone else helps out and the job is always sorted. RW will send a message to Richard to confirm that all is well.
2. Pocklington Day. This event on September 7<sup>th</sup> will be publicised at the next Drop-in and in the Newsletter.
3. Outdoor Day will take place on Friday, September 27<sup>th</sup>. JS will book the equipment and games we want from Driffield, but will not be around to collect them and take them back.

10. Date of next meeting Tuesday, 17 September, 10.00 a.m., at the Rugby Club, Burnby Lane.