

Pocklington & District U3A
Minutes of Committee Meeting

Tuesday, 21 January 2025, 10.00 a.m. at Pocklington Rugby Club, Burnby Lane

Present: Les Smith (Chair)

Simon Eggleston (Vice Chair)

Neil Barrett

Christina Burn

Polly Fothergill

David Hebden

Gerry Hutchinson

Rosemarie Kennedy

Mike May

John Senior

Pauline Slater

Margaret Stubbs

Ralph Voke

Rosemary Waugh

1. Introduction/Welcome and Apologies for absence (LS)
There were no absentees
2. Approval of Minutes of December meeting
Proposed PS, seconded CB
3. Matters arising from Notes of previous meeting (LS)
 1. Arts and Crafts Day. This was acclaimed by all as a great success. There is a fine collection of photos, both by the participating groups and by NB, which will be displayed on the blog – there are technical difficulties with uploading them to the website. As it was a public event, held in a public location, it was agreed that there would not be any problem with permission from all subjects. It was suggested that, for future similar events, a small clause in the publicity could be inserted to say that those attending would be giving permission for use of their image, if relevant.
It was further suggested that the photos taken by Terry Carman at the Music event could also be displayed on the same platform.
Thanks were given, to be passed on to all those participating and in particular to MS for her leadership and organisation of the event.
 2. Group Leaders' Meeting. About 30 Group Leaders and deputies are expected. LS has organised badges for all, and refreshments from the LilyPad cafe. The new GL handbook will be ready for distribution. It was agreed that background music would be a good idea and give a more relaxed atmosphere. It was further suggested that people should be encouraged to sit with others they did not know, and each table could be asked to consider ideas for best practice, the good and less good aspects of the role, etc., to be shared.

Committee members attending were asked to arrive before two to help with furniture arrangement, and also to wear their Committee lanyards.

4. Chair's report (LS)

1. Policy review.

The two policies mentioned at the last meeting had been read and considered. They were found to be largely in order, with minor editing as detailed:

Privacy policy:

We should remove the sentence saying, that data is retained for 12 months, as Beacon holds it for longer than this.

There is considerable overlap with the GDPR policy, and at some future date the two should be amalgamated.

Safeguarding:

Covers all we need, but is badly written in some sections and may need rewriting.

Do we have 'vulnerable people', and if so, should we have a register of them?

It was agreed that we would review the policies each January, so that there will be time to make any necessary changes before the AGM.

2. Job descriptions. The roles of Vice-Chair, Secretary and Treasurer, which are constitutional requirements, will all need new appointments as of the May AGM. The role of President, valuable but not mandatory, will also be vacant. The present incumbents were requested to prepare job descriptions of their roles, detailing what they actually do and indicating any parts of the job which might be sequestered and shared. These can then form a basis for discussion at the February Committee meeting, so that there are firm proposals for acceptance at the AGM.

LS proposed that there be a new role as Group Co-ordinator, to supersede the present roles, and indicated that he would be happy to take this on, following his retirement from the Chair. This idea was carried nem. con.

5. Group activity (LS)

1. Pub Lunch 1. Following the death of Ted House, the group is in limbo: the February meeting is already booked at Mr. Chu's, but the future after that is uncertain.
2. Italian Improvers. The group continues to meet, but with no official Leader. Enquiries are being made from new members.
3. Garden Wildlife. SE has taken on the leadership, and the Group is now up and running again.
4. Fitness. This is no longer a u3a Group, but is run by ERYC at the Francis Scaife. It will be removed from the website and handbook.
5. Spanish Conversation is running, and David Burn has led a meeting at the Feathers.
6. The Crime group has run into some leadership/membership problems and would appreciate help or advice. It was agreed that PS would discuss the situation with Richard Pattle at the meeting next Monday, to find out what action is needed.

6. Treasurer's update (DH)

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| 1. Statement: | Main Account | £4009.08 |
| | Subscription account | 2483.36 |
| | PayPal account | 11.00 |
| | Cash | <u>£ 117.10</u> |
| | | <u>£6620.54</u> |
2. Recent outgoings: Tables and cable reels for Sewing group £167
Hire of Methodist Hall £143
Burnby Hall £70
 3. Payments due: CB (cards and printer cassette) £229
DH (Burnby Hall and cable protectors) £65
Terry Carman (projector bulb) c. £200

7. Membership Secretary's update (CB)

1. 19 members have already renewed.
2. Renewals are about to begin, and CB will be sending out the usual message and letters. The renewals process will run over the next three Drop-ins. Committee members were invited to help with this. Moira Laverack has volunteered to help in March and April, and Elizabeth Walker may assist as well. For the February meeting, DH, LS and NB will all help at the desks.

8. Secretary's Report (RW)

1. The Drop-in for May has been moved to Thursday May 8th, as there are Mayoral elections on Thursday 1st.
2. Wigginton and Haxby Branch have offered us six seats on their trip to Hull on February 24th. These will be advertised in the Newsletter, unless we hear before then that they are no longer available.

9. AOB

1. (MS) The Heritage Society would like to mount their display at one of our Drop-ins. After discussion it was agreed that this was impracticable.
2. MS would welcome the use of one or two chess sets for the Games Day on February 8th. It was agreed that the event would be open to friends/partners of members attending.
3. The GL survey is still awaiting responses, so no reporting on it can yet be done.(LS)
4. Chris Bond is leaving the area, and Tonita Day will be taking over the Medieval Churches Group. (GH)

10. The meeting closed at 11.26.

11. Date of next meeting Tuesday, 18 February, 10.00 a.m., at the Rugby Club, Burnby Lane.